



# WESTERN AUSTRALIAN CHRISTIAN FOOTBALL ASSOCIATION

## Instructions on completing the Referee Match Report Form

These are the instructions for filling out the referee match report.

Please note: If after being shown the **RED** Card the player commits more offences you are required to complete a report for each offence..

1. If you are doing this on a computer at this point save the document.
2. The Document name should be : WACFA - Date Time - Age Group - Referee name
3. Identify the Competition (cross the appropriate box – WACFA is not shown so leave blank)
4. Identify yourself and your role in the match [i.e. Referee, Assistant Referee, 4th Official] (2 items)
5. Identify your FFA Registration Number
6. Identify the match (6 items)
7. Identify the person being reported (4 items) **This means the name of the person**
8. Identify the minute of the game when the player was sent off. (eg 25th, 66th)
9. Indicate the reason
  - a. **RED Card Offence:** Place only one cross in the first 6 areas of send off offences (**Red cards 1 - 6**), with an extra mark where indicated if the offence was committed against a match official
  - b. **Two Yellow Cards Offence:** Both minutes for the two offences if the player is sent off for two cautions (**Red card 7**) and (**Yellow cards 1 - 7**)
  - c. **Any Other Incidents Offence** : One cross if this is for any of the Law 5 dot point 18 incidents.
10. Describe the incident clearly and concisely (If you need assistance ask for it)
11. Save the document (the footer at the bottom of the pages will automatically change to give you a report number based on the file name)

Send this report to WACFA

- a. Email [admin@wacfa.com.au](mailto:admin@wacfa.com.au)
- b. Post : WACFA , PO Box 41, Thornlie WA 6988